

Al-Anon/Alateen Family Groups New Hampshire, Inc.

Meeting of the

BOARD OF DIRECTORS

Minutes

May 18, 2019

MEETING LOCATION: Concord Hospital

TIME OPENED: 4:05PM

MEETING OPENING:

Moment of Silence followed by the Serenity Prayer

Welcome Guests

This meeting was held in accordance with the bylaws, prior notice of this meeting was given.

ROLL CALL:

A T T E N D A N C E	BOARD MEMBERS:
	<i>Chairperson</i> Kathryn Marquis
	<i>President</i> Nancy D'Aleo
	<i>Vice President</i> Noah Prive
	<i>Treasurer</i> Carol West
	<i>Secretary</i> Helen Willis-Waltrup
	Guests: District 2-Nancy P, District 8-Toni R, District 12-Pat W

STATUS: Quorum met

PRESIDED: Kathryn Marquis

CONSIDERATION OF AGENDA:

Consensus to receive agenda—**CONSENSUS MET**

NEW BUSINESS:

Matters Under Consideration*

Approval of the slate of Board Officers 2019—**PASSED**

Approval of Assembly Motions—**PASSED**

Approval of the name of the corporation—**PASSED**

Approval of the corporation's bylaws—**PASSED**

Approval of the Spiritual Agreement between the Assembly and the Board—**PASSED**

Approval of the Supplemental Board documents—**PASSED**

Approval of Articles of Agreement—**PASSED**

Approval of filing of paperwork—**PASSED**

Approval of checks in the name of the corporation—**PASSED**

Approval of May Assembly Motions—**n/a**

Future financial reports under the name of the corporation—**CONSENSUS**

Approval of 2019 Convention related items—**PASSED**

Archives Coordinator to deliver final copy of bylaws to attorney—**CONSENSUS**

NEXT MEETING: Immediately following the September 15, 2019 AWSC

ADJOURNMENT: 4:30pm

** See Addendum for specific motion*

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ADDENDUM:

Motion # 1:

Motion: [To approve to approve the following slate of 2019 **Corporate Officers:** Chairperson: Kathryn Marquis; President: Nancy D'Aleo; Vice President: Noah Prive; Treasurer: Carol West; Secretary: Helen Willis-Waltrup]

Motion made by Helen W, Seconded by Nancy D—Passed with 5 Yes, 0 No, 0 Abstain – 5 Voting Members—**PASSED**

Motion #2

Motion: [To affirm the motions of the May 18, 2019 NH Area 35 Assembly pertaining to the following Matters under Consideration:
●Protecting our fellowship by incorporating a legal entity ● Revision of the document entitled NH Al-Anon/Alateen Area Assembly Inc. By-Laws to establish a Statement of Policies and Procedures for the NH Area 35 Assembly ●Establishment of a Spiritual Agreement between the NH Area 35 Assembly and the Board ●Revision of all NH Al-Anon/Alateen Area documents to be compatible with references to the NH Al-Anon/Alateen Area Assembly Statement of Policies and Procedures and references to NH Area 35
●Assembly traditional approval for supplemental Board documents ●Revision of other NH Al-Anon/Alateen Area documents: **New Hampshire Al-Anon/Alateen Area 35 Convention Committee Guidelines & NH Area 35 Handbook and Job Descriptions** document
●Assembly traditional approval of a BOD link on the NH Area 35 web site]

Motion made by Noah P, Seconded by Carol W—Passed with 5 Yes, 0 No, 0 Abstain – 5 Voting Members—**PASSED**

Motion # 3:

Motion: [To amend the name of the corporation to be Al-Anon/Alateen Family Groups New Hampshire Inc.]

Motion made by Kathryn M, Seconded by Noah P—Passed with 5 Yes, 0 No, 0 Abstain – 5 Voting Members—**PASSED**

Motion # 4:

Motion: [To approve the corporation's bylaws entitled **BY-LAWS of AL-ANON/ ALATEEN FAMILY GROUPS NEW HAMPSHIRE INC.**]

Motion made by Helen W, Seconded by Noah P—Passed with 5 Yes, 0 No, 0 Abstain – 5 Voting Members—**PASSED**

Motion # 5:

Motion: [To adopt and affirm the **NH Al-Anon/Alateen Area Spiritual Agreement between the NH Area 35 Assembly and the Board**]

Motion made by Noah P, Seconded by Helen W—Passed with 5 Yes, 0 No, 0 Abstain – 5 Voting Members—**PASSED**

Motion # 6:

Motion: [To approve the **Additional Job Description Board of Directors** document]

Motion made by Kathryn M, Seconded by Helen W—Passed with 5 Yes, 0 No, 0 Abstain – 5 Voting Members—**PASSED**

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Motion # 7:

Motion: [To approve the *Budget Committee Guidelines*]

Motion made by Nancy D, Seconded by Carol W—Passed with 5 Yes, 0 No, 0 Abstain – 5 Voting Members—**PASSED**

Motion # 8:

Motion: [To approve the *Financial Review Team Guidelines*]

Motion made by Noah P, Seconded by Kathryn M—Passed with 5 Yes, 0 No, 0 Abstain – 5 Voting Members—**PASSED**

Motion # 9:

Motion: [To amend the State of New Hampshire Articles of Agreement as follows: Article 1., The name of this organization shall be Al-Anon/Alateen Family Groups New Hampshire Inc. Article 2., first paragraph, last sentence to read as follows: These Articles of Agreement are not intended to govern the structure of the Area Fellowship]

Motion made by Nancy D, Seconded by Carol W—Passed with 5 Yes, 0 No, 0 Abstain – 5 Voting Members—**PASSED**

Motion # 10:

Motion: [To authorize our Treasurer to file all necessary paperwork with the IRS to affirm all amendments as a New Hampshire Nonprofit Corporation including the following: amended name of the corporation regarding IRS tax exempt status and the Employer Identification Number (EIN)]

Motion made by Helen W, Seconded by Noah P—Passed with 5 Yes, 0 No, 0 Abstain – 5 Voting Members—**PASSED**

Motion # 11:

Motion: [To authorize our Treasurer to file all necessary paperwork with the State of New Hampshire to affirm all amendments as a New Hampshire Nonprofit Corporation including the following: amended name of the corporation; amendments to the corporation's Articles of Agreement with the Secretary of State's Office; filing information with the Charitable Trusts Unit in order to receive an amended Certificate of Registration]

Motion made by Noah P, Seconded by Kathryn M—Passed with 5 Yes, 0 No, 0 Abstain – 5 Voting Members—**PASSED**

Motion # 12:

Motion: [To authorize our Treasurer to file all necessary paperwork to affirm all amendments as a New Hampshire Nonprofit Corporation with the following businesses: TD Bank; RV Nuccio; Investigative Services, LLC; Other corporate activity vendors]

Motion made by Helen W, Seconded by Nancy D—Passed with 5 Yes, 0 No, 0 Abstain – 5 Voting Members—**PASSED**

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Motion # 13:

Motion: [To authorize our Treasurer to order checks in the name of the corporation and request that notification be made to NH Area 35 members that all future checks be made payable to 'AFG NH Inc.']

Motion made by Kathryn M, Seconded by Noah P—Passed with 5 Yes, 0 No, 0 Abstain – 5 Voting Members—**PASSED**

Motion # 14:

Motion: [To approve the Chairperson of the corporation to sign the 2019 convention contract with the venue]

Motion made by Kathryn M, Seconded by Noah P—Passed with 5 Yes, 0 No, 0 Abstain – 5 Voting Members—**PASSED**

Motion # 15:

Motion: [To grandfather the 2019 convention co-chair and convention treasurer as signatories on the corporate convention account until December 1, 2019]

Motion made by Kathryn M, Seconded by Noah P—Passed with 5 Yes, 0 No, 0 Abstain – 5 Voting Members—**PASSED**